



## **E R I E County Convention Center Authority**

### **JOB DESCRIPTION**

- POSITION:** **EVENT SECURITY** (also referred to as T-Shirt Security)
- REPORTS TO:** Event Security Supervisor/ Chief of Uniformed Security or his/her designee.
- FACILITIES:** Erie Insurance Arena  
Jerry Uht Ballpark  
Warner Theatre  
Bayfront Convention Center
- POSITION SUMMARY:** Event Security is responsible for ensuring patrons abide by ECCCA and Event rules and regulations during events in ECCCA facilities. Event Security is embedded in the crowd to monitor and control the behavior of patrons to make certain attendees are afforded every opportunity to safely enjoy events. Event Security assists patrons in finding their correct seats, maintains clear aisles and limits access to sections and areas of the facility before during and after events.
- Event Security may be required to assist in the physical removal of unruly, drunk, disorderly or otherwise violent persons. Event security must extend all human courtesies to patrons, performers and staff. Event Security is responsible for other duties as may be determined by the Event Security Supervisor and Chief of Uniformed Security.
- QUALIFICATIONS:** High school diploma or equivalent. Must be level headed, conscientious, and enjoy working with people. Must have excellent communication skills, be able to follow directions and exhibit objective reasonableness and common sense. Previous law enforcement experience is desired but not required. Event Security must have a working knowledge of the Pennsylvania Crimes Code: specifically dealing with the Use of Force. He/she must be able to walk, climb, sit, stand, lift 50 lbs. and have manual dexterity and motor coordination. He/she must be bondable and pass a security/reference check.
- SALARY RANGE:** \$10.00/Hour



## **Job Description Detail**

Duties include but are not limited to:

- Monitor and screen patrons at admission through conducting a visual and/or 'wanding' (metal detection) inspection of person and property to ensure prohibited items such as bottles, cans, weapons, and other prohibited items are not brought into the facility. Confiscated items are to be collected and turned over to supervisor.
- Monitor aisles and cross aisles to ensure only patrons with appropriate tickets gain access to their respective sections. Event Security that allows unauthorized personnel into the venues or any unauthorized areas will be terminated.
- Monitor and control access points and verify proper credentials before allowing entry.
- Monitor, protect and control areas related to the performance stage area, dressing room corridors, backstage, bus and truck production areas and related equipment. Event Security shall protect the security and privacy of performers. No autographs or photographs. Some security positions may be outside.
- Assure proper floor ingress/egress paths are maintained for safety and security of patrons, employees and performers.
- Maintain designated position until show is over and building empty event unless relieved by supervisor or designee. Some/most of these positions will not be in a position to view the entertainment.
- Clear and check facility upon the conclusion of the event to ensure appropriate areas are vacated in a timely manner.
- Assist in investigating and appropriately resolving complaints received from patrons.
- Follow established ECCCA protocol for first aid emergencies, evacuations, patron ejections etc.
- Follow dress code for all Event Security Personnel. This may vary per event type. Sport coats, shirt and ties are required for certain events.
- Complete written accident/incident form for all patron accidents, injuries, ejections or arrests.
- Adhere to all ECCCA Rules and Regulations per ECCCA Employee Handbook.
- Enforce facility rules and regulations per ECCCA Event Handbook.
- Assist in providing an overall **enjoyable**, safe and orderly event for the protection and enjoyment of the patrons, employees and artists.
- Performs related functions as directed by supervisors.



**E R I E** County **C**onvention **C**enter **A**uthority

■ Erie Insurance Arena

■ The Warner Theatre

■ Jerry Uht Ballpark

■ Bayfront Convention Center